

5. PROVISIONS IN THE 1992 CONSTITUTION RELATING DIRECTLY OR INDIRECTLY TO THE CIVIL SERVICE

5.1 The meeting discussed a paper on above, introduced by the Member Secretary of Committee of Secretaries and Head of Civil Service and accepted, in principle, the guidelines for briefing and sensitizing civil servants on the relevant sections of the 1992 Constitution. The meeting further directed that the Office of the Head of Civil Service should make the necessary provision in its estimates for 1993 to cover the cost to be incurred in the execution of the programme.

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5.2 The meeting also made the following recommendations to guide the implementation of the programme:-

(a) for purposes of obtaining maximum impact and cost effectiveness in the entire exercise, the top echelons and/or selected trainers should attend a seminar on the subject in the first instance to equip them adequately to enable them impart the knowledge to their subordinates as appropriate in their respective organisations;

MS/

(b) the Member Secretary of Committee of Secretaries and Head of Civil Service should develop appropriate briefing programme for the exercise; and

MS.

(c) in addition to the material already developed as part of the programme, the following should be incorporated into the training programme:-

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- the Directive Principles of State Policy;
- the Civil Service Law, the Regulations, and the Administrative Instructions;
- Code of conduct for civil servants; and
- Public/Human relations for maximum efficiency in the Civil Service.

5.3 On the appointment of Chief Directors the meeting directed that the Member Secretary of Committee of Secretaries and Head of Civil Service should formally write to the PNDC Member and Chairman of the Committee of Secretaries on the need to make the appointments before the commencement of the 4th Republic. The meeting observed a linkage between the educational programme proposed in paragraph 5.1 and 5.2 above and the appointment of Chief Directors since it is Chief Directors who would be the key actors in the execution of the training programme.

MS.