

**Constituent Assembly**  
**Report of the Committee on Determination of the Structure of Constitutional Bodies 2065**

The meeting of the Constituent Assembly, Committee on the Determination of the Structure of Constitutional Bodies on Dec. 25, 2008 approved the detail work schedule of the Committee following extensive discussion and with amendments on the report presented by the 13-member Sub-committee constituted to develop the detail work schedule of the Committee on the Determination of the Structure of Constitutional bodies.

Detail work schedule of the Committee on Determination of the Structure of Constitutional Bodies

(Related to Section (a) of Rule 76(1) of Constituent Assembly Rules of Procedures 2065)

<b>S.No.</b>	<b>Major activity</b>	<b>work period</b>	<b><u>task to be carried out by the Committee</u></b>	<b>Task to be carried out by the Secretariat/Committee</b>
1.	Election of the Chairperson	Within Dec. 30, 2008	Committee will hold election of the Chairperson	The Constituent Assembly Secretariat shall provide a Secretariat for the Committee and make arrangement of human resource and other physical means and resources. In regard to the expert, the Secretariat shall put forth its view before the Committee.
2.	Development of work schedule	"	<ul style="list-style-type: none"> <li>➤ The Committee shall develop and give final shape to a detail work schedule including the subjects falling under its area of work and the activities to be carried out under it.</li> <li>➤ To make a list of the programs and reading materials related to the Committee and provide it to the Capacity Building Committee.</li> <li>➤ To collect, study and discuss reference materials related to the area of work of the Committee.</li> </ul>	➤ Publish the work schedule of the Committee.

S.No.	Major activity	work period	<u>task to be carried out by the Committee</u>	Task to be carried out by the Secretariat/Committee
3.	Carrying out civic education, training, capacity building, on-site study (inside and outside the country), seminar, workshop and orientation program	From Dec. 31, 2008 to Jan. 4, 2009	<ul style="list-style-type: none"> <li>➤ Collect opinion and suggestions from the general public, civil society, experts and intellectual community by publishing and transmitting notices through the mass media.</li> <li>➤ Conduct interaction programs by inviting present and former office-bearer and staff of the constitutional bodies, experts on constitutional law and various stakeholders, with participation of also the h'ble members of the Committee and the Committee staff.</li> </ul>	<ul style="list-style-type: none"> <li>➤ In order to accomplish this task the CA Secretariat shall provide to the Committee necessary human resource and financial and physical resources.</li> <li>➤ The task of publicizing information to collect suggestions through different ways shall be continued until the work of writing the concept papers is completed.</li> <li>➤ Collect through different media opinion and suggestions also from Nepalis living in various countries where Nepali Embassies are located.</li> <li>➤ Communicate to the Nepali Embassies in different countries to maintain a suggestion collection box in the Embassy and request to send the collected opinions and suggestion to the CA before Feb. 21, 2009</li> </ul>
		From Jan. 4 to 13, 2009	<ul style="list-style-type: none"> <li>➤ Develop and publish informative reading materials like posters, phamplets, booklets on the introduction, objectives, need and significance of the Constitutional bodies.</li> <li>➤ Develop questionnaire with the objective of collecting people's views about the structure, importance and functioning of the constitutional bodies existing in the country.</li> <li>➤ Distribute through various means the aforementioned informative reading materials so as to reach it to the general Nepali citizen inside and outside the country and to the intellectual community.</li> </ul>	
		From Jan. 14 to Feb. 11, 2009	<ul style="list-style-type: none"> <li>➤ Develop and publish informative reading materials like posters, phamplets, booklets on the introduction, objectives, need and significance of the Constitutional bodies.</li> <li>➤ Develop questionnaire with the objective of collecting people's views about the structure, importance and functioning of the constitutional bodies existing in the country.</li> <li>➤ Distribute through various means the aforementioned informative reading materials so as to reach it to the general Nepali citizen inside and outside the country and to the intellectual community.</li> </ul>	
		From Jan. 5 to 6, 2009	Collect, study, discuss and manage the information and suggestions received from the interaction with office-bearers and staff of the Constitutional bodies and maintain a record of it.	
		From Jan. 7 to 18, 2009	Form teams of h'ble members of the Committee to carry out extensive on-the-site study tours to learn about the structure, nature of work and process of formation of existing constitutional bodies in countries like United States of America, India, Germany, South Africa, Switzerland, Russian Federation and Canada that have adopted the federal system of governance.	
	From Jan. 19 to 22, 2009	To collect, study, discuss, manage and maintain a record of the information and suggestions received from countries that have adopted the federal system of governance.		

S.No.	Major activity	work period	<u>task to be carried out by the Committee</u>	Task to be carried out by the Secretariat/Committee
		From Jan. 23 to Feb. 7, 2009	To conduct programs like interaction with people, civil society, intellectuals and stakeholders in the district headquarters and other locations by forming 14 teams of h'ble members in the Committee in order to collect opinion, suggestion and people's voice on subjects concerning the area of work of the Committee.	
		From Feb. 8 to 11, 2009	Do preliminary preparation to incorporate into the concept paper the opinions and suggestions received through various medium from the people in general, experts on subjects concerned and office-bearers and staff of constitutional bodies.	
4.	Compilation, study and discussion on the opinion, suggestions received.	From Jan. 4 to Feb. 26, 2009	Documentation of the opinions, suggestions received from different media for study and discussion, and make preliminary preparation to include those in the concept paper.	
5.	Develop concept paper	From Feb. 12 to 26, 2009	The Committee shall develop a concept paper on the basis of the suggestions received from different media, suggestions received from onsite study, seminars and workshops and the conclusions drawn out from the discussions in the committee and sub-committee.	"
6.	Preprare and present the preliminary draft of the constitution	From Feb. 27 to April 23, 2009	<ul style="list-style-type: none"> <li>➤ On the basis of the concept paper, the Committee shall develop a preliminary draft with a focus on the subjects related to its area of work, and present its report to the Constituent Assembly.</li> <li>➤ The Committee staff shall be mobilized to the (CA) meetings in order to take notes of the suggestions received in course of deliberations on the Committee's preliminary draft at the Constituent Assembly, and they shall collect the suggestions and take notes.</li> </ul>	"

(This work schedule shall be applicable since the first meeting of the Committee i.e. from December 16, 2008 to April 23, 2009)

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