

**Constituent Assembly Schedule**  
**(Regarding Rule 149 of the Constituent Assembly (CA) Rules of Procedure)**

**Approved by the Constituent Assembly : 1 November 2008**  
**First amendment by the Constituent Assembly : 29 December 2008**  
**Second amendment by the Constituent Assembly : 6 January 2009**  
**Third amendment by the Constituent Assembly : 13 April 2009**  
**Fourth amendment by the Constituent Assembly : 29 April 2009**

The schedule comes into effect from **16 November 2008 (1<sup>st</sup> Marga 2065)** for the remaining period of **18 and a half month, or 82 weeks** (after deducting five and a half month from the date of the first meeting of the CA)

|    | <b>Main activities</b>                     | <b>Duration of work</b>                 | <b>Works to be done by the plenary session of the CA</b> | <b>Works to be done by the concerned Committees</b> | <b>Parallel activities</b>   | <b>Remarks</b> |
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| 1. | Election of the Vice Chairperson of the CA | 2 weeks.<br>From 16 to 30 November 2008 | To be carried out by the plenary session                 |   | CA Secretariat shall begin disseminating the information on constitution making process as scheduled in the Rules of Procedure of the CA, invite and request members of the civil society and the general public through mass media for their suggestions and participation in constitution making. Also request the members of the civil society and experts to conduct |                |

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|    |                                       |                        |  |  | interactions and debates on (the concept of) the future constitution and related issues throughout the country, according to the CA schedule.  |   |
| 2. | Formation of the committees of the CA | Until 15 December 2008 | <p>The plenary session shall form the committees of the CA by 15 December 08.</p> <p>Business Advisory Committee shall conduct experts' need analysis.</p> | <p>Election of chairpersons by all the committees.</p> <p>Submission of a proposal to the Business Advisory Committee by all the committees after conducting a needs identification of experts and human resources required by them, stating the work they have to perform(while remaining focused on concerned subjects within their jurisdiction).</p> | The CA Secretariat shall establish separate secretariats for all the committees and provide human resources, physical facilities and other resources. The Secretariat shall also present its views regarding experts to the Business Advisory Committee. | The committees under the Legislature-Parliament could also be formed during the period. |

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| 3. | <p>(a) Each committee shall outline the subjects under their jurisdiction and prepare a schedule of activities that will be conducted by the committee.</p> <p>(b) Give final shape to the schedules of all the committees</p> <p><u>(c) Election of the chairpersons of the committees*</u></p> <p><u>(d) Identify the areas for which experts service will be required in the constitution making process and prepare detailed Terms of Reference (TOR) for them.*</u></p> | <p>2 weeks.<br/>From 16 to 30 December 2008</p> <p><u>Till 13 January 2009<sup>Ψ</sup></u></p> | <p>Submit the schedules prepared by all the committees to the chairperson. The chairperson shall convene a meeting of all the chairpersons of different committees, hold discussions, and give final shape to the schedules.</p> <p><u>Finalize experts' TOR as per the requests of the committees.*</u></p> | <p>All the committees shall perform the work on the basis of the schedule of the CA.</p> <p>The Outreach Committee shall launch activities by preparing a programme that would inform ordinary citizens about constitution making process according to the regulation passed by the CA.</p> | <p>The CA Secretariat shall manage the human resources (personnel) to be involved in constitution making, and launch the preliminary training programme for them.</p> |
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\* Amended and added by the meeting of the Constituent Assembly on 29 December 2008.

<sup>Ψ</sup> Amended by the meeting of the Constituent Assembly on 29 December 2008 and 6 January 2009.

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| 4. | <p>(a) Hold extensive discussions and consultations on the concept of the new constitution and collect suggestions (and opinions) from members of the civil society, experts and the general public.</p> <p>(b) Initiate civic education and training and orientation programmes.</p> | 9 weeks.<br>From 30 December 2008 to 12 February 2009 |  | <p>The thematic committees shall work by remaining focused on the themes within their jurisdiction.</p> <p>All the thematic committees shall be assisted by the Administrative Committees, Government of Nepal, constitutional bodies, civil society, journalists, intellectuals, NGOs and the general public in this endeavor.</p> | <p>Capacity Building Committee shall collect and distribute essential resource materials to all the members. The Committee shall also organize interactions and conferences as per the need of the Assembly.</p> <p>The CA Secretariat shall launch a campaign and appeal all Nepalis within the country and abroad through all forms of the media for their suggestions to the CA and its committees regarding the (concept of) new constitution. It shall also print pamphlets, posters and stickers to promote the campaign. The Public Opinion Coordination Committee shall take special initiative in this regard.</p> | <p>The CA Secretariat shall initiate and continue to record the activities of the CA and all its committees.</p> <p><u>The 4<sup>th</sup> Session of the Legislature-Parliament, summoned according to Article 51 of the Constitution, will be prorogated by 13 January 2009.*</u></p> |
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\* Amended by the meeting of the Constituent Assembly on 29 December 2008.

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| 5. | The Thematic Committees shall prepare the preliminary draft of the constitution on the basis of their concept papers.                 | <b>12 weeks:<br/>26 February to 22 May, 2009.<sup>^</sup></b> |  | The Thematic Committees shall prepare the preliminary draft by focusing on the themes related to their jurisdiction and submit it to the <u>Constituent Assembly</u> <sup>*</sup> . | The Outreach Committee and the Capacity Building Committee shall continue their work.<br><br>These committees shall facilitate the participation of general public in the constitution making process. | <b>According to Article 51 of the Constitution , the 5<sup>th</sup> Session of the Legislature-Parliament will be summoned during this period.<sup>©</sup></b> |
| 6. | The concept paper and preliminary draft prepared by the Thematic Committees shall be tabled and discussed in the Constituent Assembly | <b>8 weeks<br/>23 May to 15 July 15, 2009<sup>^</sup></b>     | Table the report on the concept papers and preliminary draft of all the Committees in the plenary session, hold discussions over it, approve it with recommendations, if any, and send it to the | Secretariat s of all Committees shall take notes of the issues raised on their respective reports during discussion at the CA.  |  | The report of every Committee shall be allotted 5 days for discussion in the plenary session.<br><br><b>According to Article 51</b>                            |

<sup>^</sup> Amended by the meeting of the Constituent Assembly on 29 April 2009.

<sup>©</sup> Amended by the meeting of the Constituent Assembly on 13 April 2009 and 29 April 2009.

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|    |  |   | Constitutional Committee  |   |  | <b>of the Constitution, the 6<sup>th</sup> Session of the Legislature-Parliament will be summoned during this period. ^</b> |
| 7. | Constitutional Committee shall prepare the first draft of the new Constitution by integrating the recommendations of the CA and the draft submitted by the Thematic Committees | <b>8 weeks<br/>16 July to 10 September, 2009<sup>^</sup></b>  |   | Responsibility of the Constitutional Committee. This task shall be done confidentially. |  |   |
| 8. | Table and discussion on <b>principle<sup>^</sup></b> on the first draft of the Constitution prepared by the Constitutional Committee at the plenary session.                   | <b>4 weeks<br/>1 September to 11 October 2009<sup>^</sup></b> | Hold party-wise discussion on <b>principle</b> at the plenary session and recommend the Constitutional Committee if any |   |  |   |

<sup>^</sup> Amended by the meeting of the Constituent Assembly on 29 April 2009.

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|     |   |  | changes are required on any theme. |  |   |  |
| 9.  | <p>a) Give final shape to the first draft of the Constitution and publish it in Nepal Gazette for suggestions and comments from the people</p> <p>b) Public Opinion Coordination Committee shall develop an action plan to seek people's opinion on the first draft of the Constitution</p>                 | <b>1 week<br/>12 October to 17 October, 2009<sup>^</sup></b>   |                                    | Constitutional Committee to give final shape to the first draft, on the basis of the discussions and recommendations of the plenary session  |   | Publish the first draft of the Constitution in the Nepal Gazette on <b>17 October, 2009<sup>^</sup></b>                  |
| 10. | <p>a) Hold extensive discussions and interactions on the first draft of the constitution by organizing seminars and public hearings.</p> <p>b) Accept all the suggestions that may come from different sources.</p> <p>c) Honorable members to return to their respective district, constituencies, and</p> | <b>8 weeks<br/>18 October to 10 December, 2009<sup>^</sup></b> |                                    | <p>This activity shall be based on the action plan of the Public Opinion Coordination Committee.</p> <p>All the Committees, members and staff of the CA to be involved in this activity.</p> | In addition to the Constituent Assembly, the Government of Nepal, Civil Society and NGOs are also to be actively involved in this activity. | Public Opinion Coordination Committee shall initiate and continue to record the recommendations submitted by the people. |

<sup>^</sup> Amended by the meeting of the Constituent Assembly on 29 April 2009.

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|     | various parts of the country, and collect people's opinions, suggestions                                   |   |  |  |  |   |
| 11. | Prepare and present a detailed report to the CA on people's suggestions and recommendations                | 4 weeks<br>11 December, 2009 to 6 January 2010. |  | Public Opinion Coordination Committee shall prepare the report | All Committees of the CA shall assist in this task | If possible, it would be better to respond individually to all suggestions, along with the views of the Committee. Experts help could be sought in this regard. |
| 12. | Discussion on the report on people's suggestions in the plenary session.                                   | 2 weeks<br>7 to 21 January, 2010                | Recommend and direct the Constitutional Committee on the themes that need to be incorporated in the first draft of the Constitution, after holding party-wise discussion in the plenary session. |  |  |   |
| 13. | a) Amend the first draft of the Bill relating to the Constitution as per the suggestions of the people and | 5 weeks<br>22 January to 22 February, 2010      |  | The Constitutional Committee shall prepare the Bill            |  | <b>According to Article 51 of the Constitution</b>  |



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|     | submit it to the CA.<br><br>b) Distribute copies of the Bill relating to the Constitution to all the members of the CA.           |  |   | relating to the Constitution by making amendments in the first draft on the basis of discussions and recommendations of the plenary session. This work shall be carried out confidentially |  | <b>, the 6<sup>th</sup> Session of the Legislature-Parliament will be summoned during this period<sup>^</sup></b> |
| 14. | General discussion on the Bill relating to the Constitution in accordance with the Interim Constitution and CA Rules of Procedure | 1 week<br>23 February to 1 March, 2010 | Theoretical discussion on the Bill in the Assembly. |  |  |   |
| 15. | Time allocation for Honorable CA members to propose amendments on the Bill  | 1 week<br>2 to 8 March, 2010           |   |  |  | The Bill Section of the CA Secretariat shall prepare a report on the amendment                                    |
| 16. | (a) Hold clause-wise discussion on the Bill along with amendments in the Assembly. Continue to make                               | 8 weeks<br>9 March to 28 April, 2010   | Extensive discussions in the Assembly               |  | The leaders of all the Parliamentary Parties shall, in accordance with the Interim Constitution, |   |

<sup>^</sup> Amended by the meeting of the Constituent Assembly on 29 April 2009.

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|     | <p>decisions on each and every Article and Sub-Article</p> <p>(b) The Preamble and all other Sections to be passed by the Assembly</p>   |                                      | To be passed by the Assembly |  | <p>give continuance (parallel to other activities) to the task of settling issues on which they failed to reach consensus unanimously during the clause-wise discussions in the Assembly.</p> |  |
| 17. | <p>a) Preparation of a certification copy of the rectified Constitution and have that signed by members of the Assembly.</p> <p>b) Certification by the Chairperson</p> <p>c) The Chairperson submits the approved Constitution to the President amid a formal national ceremony organized by the CA, and the President shall proclaim (amid the function) the promulgation of the Constitution by making it public for the Nepali people.</p> | <p>From 29 April to 28 May, 2010</p> |                              |  |   |  |